

Step by Step Guide to Complete the 2020-21 Compliance Standard LEA Maintenance of Effort (MOE) Calculator for the Individual with Disabilities Education Act (IDEA) Program

***** The 2020-21 Compliance Standard must be completed on Version 1.4 *****

Verification of Previous Years Requirements Before Getting Started

School Districts/State Agencies **MUST NOT** submit their 2020-21 LEA MOE Compliance Standard Calculator until all _____ by New York State Education Department (NYSED). If you have any questions/concerns if your district has requirements, please send an e-mail to idea@nysed.gov

The reason for this rule

- Verification Report (VR) 2 **School Age Child Count by Age and Disability.**
This report includes a total number of Students with Disabilities Count.

The 2nd report to review is only needed if your district has any Parentally Placed Students who are not receiving Special Education Services. This information is included in Verification Report 5.

- Verification Report (VR) 5 **School Age LRE Setting** Must combine the total of the following two lines.
 1. Report 16A - Line 3 - Parentally placed in a nonpublic elementary school and NOT receiving publicly funded special education and related services
 2. Report 16B - Table 3 Line 4 Parentally Placed in Nonpublic School-Not Receiving Special Education Services.

If there are any Parentally Placed students in your district that are not receiving services those students

- A common issue with the 2015-16 submission for Compliance Standard was there were negative totals in the Local Expenditure column. There **CAN'T** be a negative amount in either the Local or State column. This issue was discussed with the State Aid Planning Unit at Questar III BOCES and a change was made to their guidance worksheet they provide.

Review Items

Compliance for MOE is determined by comparing the numbers to the last year for each method that **Met MOE** or **Met MOE with Exceptions or Adjustments** using the Compliance Standard (Expenditures).

After you have completed all the information for your district/agency please review tabs **TAB 6. 20-21 MOE** and **TAB 4. Multi-Year MOE Summary** to make sure your LEA has met MOE.

NYSED strongly recommends that a district/agency completes all the information for each four methods to meet MOE, but a district/agency only needs to meet MOE for one method to comply with the requirement.

How to Submit Completed Calculator

Once completed, please submit your LEA MOE Calculator to idea@nysed.gov. In the subject line please write **2020-21 MOE Compliance** and your “**School District/State Agency Name**”

Please submit your Calculator by 3/31/22.

