




OFFICE OF SPECIAL EDUCATION  
ASSISTANT COMMISSIONER

April 2017

TO: District Superintendents  
Superintendents of Public Schools  
Public School Administrators  
Charter School Administrators  
Superintendents of State-Operated and State-Supported Schools  
Executive Directors of Approved Private Schools  
Nonpublic School Administrators  
Directors of Special Education  
Directors of Pupil Personnel Services  
Chairpersons of Committees on Special Education  
Organizations, Parents and Individuals Concerned with Special Education

FROM: Christopher Suriano 

SUBJECT: Transition Planning and Services for Students with Disabilities

This memorandum is to inform you that the New York State Education Department has developed the attached policy brief, Transition Planning and Services for Students with Disabilities, to remind Committees on Special Education and school districts of their specific responsibilities under federal and State law and regulations to provide appropriate transition planning and services for students with disabilities. This guidance also identifies technical assistance resources available to assist school districts, students, and families in the transition planning process.

Additionally, in January 2017, the Office of Special Education and Rehabilitative Services of the United States Department of Education issued A Transition Guide to Postsecondary Education and Employment for Students and 068 Twol ien9]TJ/TT4 a2 (ac)4 (s)4 (

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The University of the State of New York  
New York State Education Department  
Office of Special Education

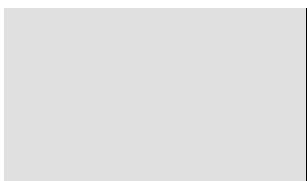
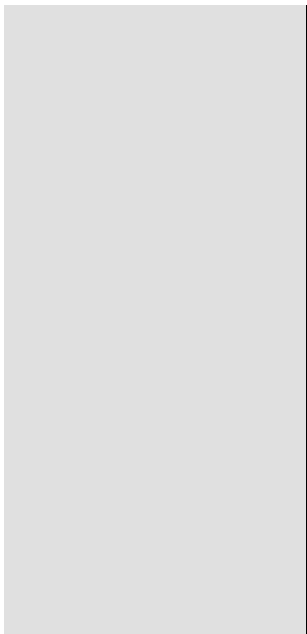
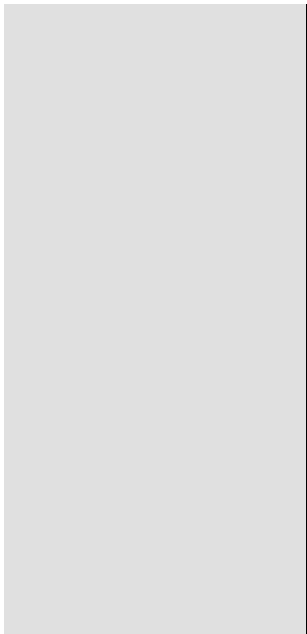
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Transition Planning and Services for Students with Disabilities

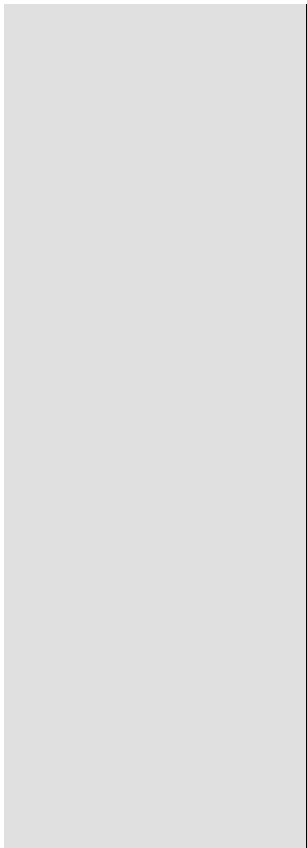
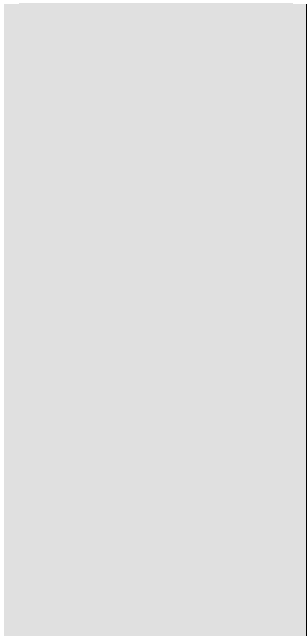
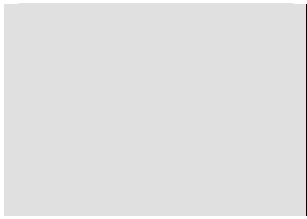
This is one in a series of policy briefs prepared by the New York State Education Department on topics pertaining to implementation of the Individuals with Disabilities Education Act (IDEA) in New York State and Part 200 of the Regulations of the Commissioner of Education relating to students with disabilities.

What is transition planning?

Transition planning is a process that requires a partnership among the student, family, and school district and, as appropriate, other agencies that can provide transition activities to help students with disabilities move from school to adult life. By its very nature, transition planning is a collaborative







The State's mandated IEP form provides for the appropriate documentation of specific transition content information to meet the transition requirements (<http://www.p12.nysed.gov/specialed/formsnotices/IEP/home.html>).

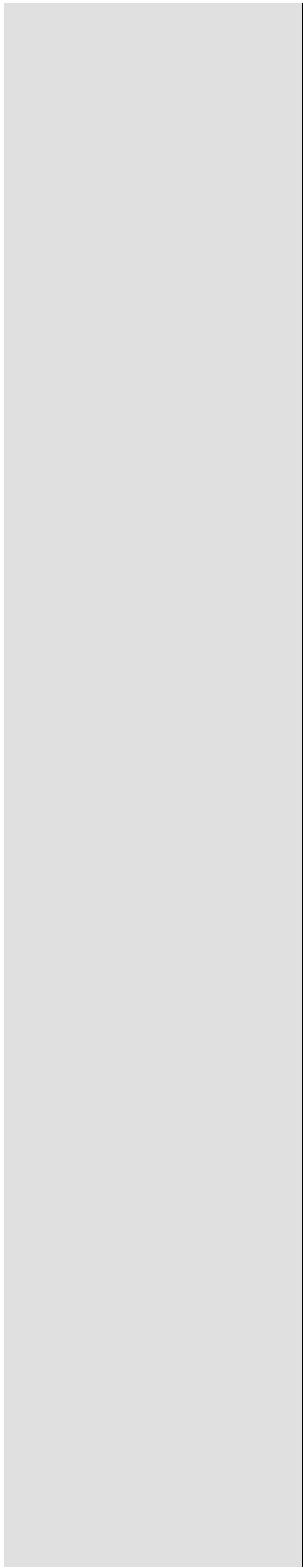
What are the key elements of successful transition plans and services?

In the development of transition service plans, school districts should consider the following key factors to ensure the most successful transition for students with disabilities to adult life:

- x The results of age-appropriate transition assessments provided to the student.
- x Engagement of the parent and student as partners so that the parents' concerns for the education of their child and the student's needs, strengths, preferences, and interests are considered and documented.
- x Collaboration with participati/MC0.7 (der es)-d int4.3 (e c)aa d

What is a Student Exit Summary?

Where can I find more information on transition planning?



NOTE: Please reference the Official Compilation of Codes, Rules and Regulation of the State of New York (8 NYCRR) for regulatory language. An unofficial compilation of these regulations can be found at: <http://www.dos.state.ny.us/info/nycrr.htm>.